

## **North River School District #200**

**No 7130**

### **Board Policy**

#### **The Budget Calendar**

Laws of the State of Washington specify certain calendar dates upon which the Board of Directors must act positively in the sequence of events which lead to preparation of the annual budget. The Board is required by law to prepare a budget not later than July 10, for the ensuing school fiscal year beginning September 1.

Upon completion of their budgets, every school district shall publish a notice stating that the district has completed the budget and placed the same on file in the school district administration office, that a copy thereof will be furnished any person who will call upon the district for it, and that the Board of Directors will meet for the purpose of fixing and adopting the budget of the district for the ensuing school year. Such notice shall designate the date, time and place of said meeting. Said notice shall be published at least once each week for two consecutive weeks in a newspaper of general circulation in the district, or if there be none, in a newspaper of general circulation in the county or counties in which the district is a part. The last notice shall be published no later than seven days immediately prior to the hearing.

July 15, is the final date to have sufficient number of copies of the budget to meet reasonable demands of the public. Also, this is the final date to submit one copy to the educational service district for review and comment.

August 1, is the final date for the Board to meet in public hearing and fix and adopt said budget. August 3, is the final date to forward five copies of said adopted budget to the educational service district for review, alteration and approval. The educational service district must notify the district by August 31, of any problems noted in the review, and to fix and approve the amount of appropriation from each fund of the budget.

September 10, is the last date for the educational service district to file copies of said adopted budget with the Superintendent of Public Instruction, the office of the State Auditor and the appropriate county auditor. One copy will be retained by the educational service district.

Adopted: January, 1992