

Board of Directors
Regular Meeting
North River School District #200
Date: September 19, 2024 Time: 5:30 p.m. Location: Library
ZOOM LINK: <https://us02web.zoom.us/j/9691348902>

Minutes

1. **Call to Order-Flag Salute:** Vice Chairman Koehn called the meeting to order at 5:30 PM.
2. **Roll Call** – Present: Vice Chairman Koehn, Director Greiner, Director Farnell, Superintendent Winters and visitors. By zoom: Chairman Churape, Business Manager Casandra Doll, and visitors.
3. **Consideration of the Agenda**

Approval of Minutes

August 19 – Director Greiner motioned to approve minutes and Director Farnell seconded the motion. The motion passes unanimously.

August 26 – Director Farnell motioned to approve the minutes and Director Churape seconded the motion. The motion passes unanimously.

Approval of Agenda – Director Greiner motioned to approve the agenda and Director Farnell seconded the motion. The motion passes unanimously.

Approval of Vouchers – Vice Chair Koehn motioned to approve the vouchers and Director Greiner seconded the motion. The motion passes unanimously.

- **GF Warrant # 335322 - 335353** Total: \$122,087.98
- **ASB Warrant** None
- **CP Warrant #290** Total: \$85,073.66

4. **Public Commentary:** Discussion on North River Residents using the gym after hours.

5. **Reports**

- a. **ASB/FPS/CMPS Report** – None

- b. **Superintendent's Report**

- Cell Phone Policy – went over a new policy to consider for the future. His recommendation is to leave it up to the teacher.
- Small Works Roster – HVAC system has been installed.

Mr. Winters also went over security options for the future. He reached out to a security company who he invited to come speak at the Oct. board meeting.

The following events were announced:

Nov. 1 – Missoula Play – Pinocchio

Nov. 7 – Veteran's Day Assembly 11 AM

Nov. 14 - Open Session Town Hall Meeting 7 PM – 8 PM

- c. **Director's Report:** Vice Chair Koehn announced that she will be doing the Superintendent's evaluation in October. Chairman Churape discussed views on the cell phone policy and security options.

6. Finance

- a. **Business Manager's Report** - None
- b. **Budget Status Report** - see printout
- c. **Fund Balance Report** - \$560,143
- d. **Grant Claims** - None
- e. **Travel** – None

7. Old Business

- a. **2024-25 Special Education Director Contract** – Supt. Winters asked to discuss this contract with the Superintendent Contract under New Business.

8. New Business

- a. **Capital Funds Budget Extension** – Vice Chair Koehn motioned to approve the budget extension and Director Farnell seconded the motion. The motion passed unanimously.
- b. **CBA Contract** – Vice Chair Koehn motioned to table until Special Meeting on 9-26 and Chairman Churape seconded the motion. The motion passed unanimously.
- c. **Superintendent's Contract** – Vice Chair Koehn motioned to table until Special Meeting 9-26 and Director Greiner seconded the motion. The motion passed unanimously.

- 9. Public Commentary on Agenda Items:** NR Teacher announced the students have no interest in doing CMPS this year.

10. Other Business

- a. Review of Agenda Items for Director's – Vice Chair Koehn reviewed agenda items.
- b. Executive Session: RCW 42.30.110 – None

- 11. Adjourn:** Vice Chair Koehn motioned to adjourn the meeting at 7:08 PM and Chairman Churape seconded the motion. The motion passed unanimously.

Board of Directors
Special Board Meeting

North River School District #200

Date: September 26, 2024 Time: 5:30 p.m. Location: Library

ZOOM LINK: [https://us\(\)2web.zoom.us/j/9691348902](https://us()2web.zoom.us/j/9691348902)

Minutes

1. **Call to Order/Flag Salute** - Chairman Churape called the meeting to order at 5:30 PM
2. **Roll Call – Present:** Chairman Churape, Vice Chair Koehn, Directors Greiner and Farnell. Excused Director Banas. Also, present Supt. Rick Winters, Business Manager Casandra Doll, Visitors in person and by Zoom.
3. **Consideration of the Agenda:** There were no considerations. Vice Chair Koehn motioned to approve agenda as written and Director Farnell seconded the motion. The motion passed unanimously.
4. **Public Commentary on Agenda Items:** None
5. **Executive Session RCW 42.30.110 (G):** The Directors went into session for 15 minutes at 5:36 PM and returned at 5:51 PM. There was no action taken.
6. **Old Business**
 - a. **CBA Contract:** Vice Chair Koehn motioned to approve the Certificated CBA and Director Greiner seconded the motion. The motion passed unanimously. Vice Chair Koehn motioned to approve the Classified CBA and Director Farnell seconded the motion. The motion passed unanimously.
 - b. **Superintendent Contract:** Director Greiner motioned to table discussion on contract renewal until February as outlined in existing contract and Vice Chair Koehn seconded the motion. The motion passed unanimously.
 - **Special Ed Contract:** Director Greiner motioned to approve a one year \$3,000 contract (2024-25) for Supt. Winters to continue being the Special Education Director and Director Farnell seconded the motion. Roll call vote: Director Greiner – I, Director Farnell – I, Chairman Churape – I, and Vice Chair Koehn – Nay. The motion passed 3 to 1.
7. **New Business:** None
8. **Public Commentary on Agenda Items:** Discussion on what the difference is between a Sped Director and Sped Teacher at this district.

9. Other Business

- a. Review of Agenda Items for Director's; Chairman Churape went over agenda.
- b. Executive Session **RCW 42.30.110 (G)**: The Directors asked for 10 mins and went into session at 7:16 PM. They returned at 7:28 PM with no action taken.

10. Adjourn: Director Greiner motioned to adjourn the meeting at 7:29 PM and Vice Chair Koehn seconded the motion. The motion passed unanimously.

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
335364	APS, INC.	10/17/2024	93319	ANNUAL MAINTENANCE AND SERVICE ON POSTAGE MACHINE	0	408.38	408.38
335365	AUDREY B. EIDE, ESQ.	10/17/2024	OCTOBER 8, 2024	CANCELLATION FEE FOR ARBITRATION -HF	0	1,200.00	1,200.00
335366	CHURAPE, LORENZO	10/17/2024	SEPT 2024	REIMBURSEMENT FOR WSSDA CONFERENCE AND HOTEL ACCOMODATIONS	0	750.13	750.13
335367	COPIERS NW INC	10/17/2024	2890521	METER READINGS	0	232.69	232.69
335368	COSMOPOLIS SCHOOL DISTRICT	10/17/2024	189	TECH SUPPORT FOR SEPTEMBER-RON FRANCISCO	0	1,150.00	1,150.00
335369	CREATIVE OFFICE	10/17/2024	303913	CUSTODIAL SUPPLIES- HAND SOAP	0	267.81	267.81
335370	DAIRY FRESH FARMS, INC	10/17/2024	31211	MILK FOR CAFETERIA	0	199.97	199.97
335371	FINANCIAL MANAGEMENT DIVISION	10/17/2024	1054256	FOREST LAND ASSESSMENTS	0	23.00	23.00
335372	FRANCISCO, RONALD	10/17/2024	OCTOBER 9, 2024	REIMBURSEMENT FOR TECHNOLOGY SUPPLIES	0	1,096.92	1,096.92
335373	FUQUAY, JOE ROBERT	10/17/2024	OCTOBER 24	REIMBURSEMENT FOR 3 CASES OF OIL BOUGHT FOR SCHOOL VAN/COSTCO	0	228.66	228.66
335374	GRAYS HARBOR EMS	10/17/2024	3569	CPR/FIRST AID TRAINING FOR BUS DRIVERS AND STAFF	0	600.00	600.00
335375	HARBOR DISPOSAL CO INC	10/17/2024	2186-87210-001	GARBAGE SERVICES	0	515.09	515.09
335376	PETRO CARD	10/17/2024	00-0153317	FUE FOR SPORTS	0	584.55	584.55
335377	PORTER FOSTER RORICK	10/17/2024	120485	ATTY FEES FOR SEPTEMBER	0	735.00	735.00
335378	PUD #2 OF PACIFIC CO	10/17/2024	11515 11516 11517	UTILITIES UTILITIES UTILITIES	0 0 0	616.22 68.73 64.96	749.91
335379	T-MOBILE	10/17/2024	980918406	BUS CELL PHONES	0	140.04	140.04
335380	US FOODS	10/17/2024	74419763	FOOD ORDERS FOR SEPT/OCT	0	3,749.71	3,749.71
335381	WSIPC	10/17/2024	1002400468	WSIPC FEES FOR 24-25 SCHOOL YEAR	0	1,493.93	1,493.93

18 Computer Check(s) For a Total of 14,125.79

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	14,125.79
Total For	18	Manual, Wire Tran, ACH & Computer Checks		14,125.79
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,125.79

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	14,125.79	14,125.79



PORTER FOSTER RORICK LLP

Invoice # 120485
Date: 10/04/2024
Due On: 10/31/2024

North River School District
Rick Winters, Superintendent
2867 North River Road
Cosmopolis, WA 98537

NRVER.001

General

Date	Professional	Description	Time	Rate	Retainer	Total
09/05/2024	LW	exchange emails with client (RW) regarding small works roster policy	0.70	\$350.00	-\$245.00	\$0.00
09/10/2024	LW	exchange emails with client (RW) and business manager (CD) regarding records request	0.30	\$350.00	-\$105.00	\$0.00
09/11/2024	LW	exchange emails with client (RW) regarding weapons policy	0.10	\$350.00	-\$35.00	\$0.00
09/19/2024	LW	review draft policy and draft email to client (RW) regarding weapons policy	0.70	\$350.00	-\$245.00	\$0.00
Subtotal						\$0.00

NRVER.003

CJ, HF Nonrenewal Litigation

Date	Professional	Description	Time	Rate	Retainer	Total
09/03/2024	LW	draft email to attorney (JE) regarding status of settlement discussion	0.60	\$350.00	-\$210.00	\$0.00
09/05/2024	LW	exchange emails with WEA attorney (JE) and draft email to client (RW) regarding status of settlement discussions	0.40	\$350.00	-\$140.00	\$0.00

9700-11-7341-4010

09/25/2024	LW	exchange texts with WEA attorney (JE) regarding settlement prospects	0.10	\$350.00	-	\$35.00
09/26/2024	LW	telephone discussion with client (RW); draft email to and leave message for WEA attorney (JE); review personnel file documents regarding settlement proposal	0.90	\$350.00	-	\$315.00
09/27/2024	LW	exchange emails and telephone discussion with client (RW); exchange emails with WEA attorney (JE) regarding WEA settlement proposal	1.00	\$350.00	-	\$350.00
					Subtotal	\$700.00

NRVER.004

HF Employee Arbitration

Date	Professional	Description	Time	Rate	Retainer	Total
09/18/2024	LW	draft email to WEA attorney (JE) regarding status of district's settlement offer; exchange emails with client (RW) regarding same	0.30	\$350.00	-\$105.00	\$0.00
					Subtotal	\$0.00

NRVER.005

2024 NREA Bargaining

Date	Professional	Description	Time	Rate	Retainer	Total
09/16/2024	LW	exchange emails with UniServ representative (CB) regarding district ratification process	0.10	\$0.00		\$0.00
09/19/2024	LW	exchange emails and telephone discussion with UniServ representative (CB); exchange emails with client (RW) regarding NREA questions	0.60	\$0.00		\$0.00
09/24/2024	LW	complete final edits regarding CBA	0.10	\$0.00		\$0.00
					Subtotal	\$0.00

NRVER.006

2024 ESP Bargaining

Date	Professional	Description	Time	Rate	Retainer	Total
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09/03/2024	LW	exchange emails with business manager (CD) and UniServ representative (CB) regarding final CBA	0.10	\$350.00	-\$35.00	\$0.00
09/05/2024	LW	review and edit draft final agreement	0.40	\$350.00	-\$140.00	\$0.00
09/10/2024	LW	exchange emails with bargaining teams regarding final agreement	0.10	\$350.00	-\$35.00	\$0.00
09/19/2024	LW	review and recommend edits regarding final CBA	0.30	\$350.00	-\$105.00	\$0.00
09/23/2024	LW	review latest version of draft CBA	0.10	\$350.00	-	\$35.00

Subtotal **\$35.00**

Subtotal **\$735.00**

Total **\$735.00**

Summary Statement of Account

Outstanding Balance		New Charges		Payments Received		Total Amount Due
(\$0.00	+	\$735.00)- (\$0.00)=	\$735.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
120485	10/31/2024	\$735.00	\$0.00	\$735.00
Outstanding Balance				\$735.00
Total Amount Due				\$735.00

Please make all amounts payable to: Porter Foster Rorick LLP, 601 Union Street, Suite 800, Seattle, WA 98101.

Porter Foster Rorick LLP Business Tax ID # 91-1945183

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
291	HANSEN MECHANICAL SYSTEMS	10/17/2024	1196	ELEMENTARY HVAC SYSTEM/EMERGENCY GRANT 2ND 1/2 OF PAYMENT	0	85,073.66	85,073.66
				1 Computer	Check(s) For a Total of		85,073.66

Insurance

All Insurance programs of the district will be managed as part of the district's risk management program.

A. Liability Insurance

The district will maintain sufficient liability Insurance to protect it against claims for the negligent or wrongful acts of its staff and agents. The amount and terms of such insurance protection will be reviewed annually as part of the district's risk management.

The board will hold individual board members, administrators, staff or agents of the district harmless and defend them from any financial loss, including reasonable attorneys' fees, arising out of any act or failure to act, provided that at the time of the act or omission complained of individual so indemnified was acting within the scope of his/her responsibilities or employment and in compliance with the policies and procedures of the district.

The district will provide its staff with insurance protection while they are engaged in the maintenance of order and discipline and in the protection of students, other staff and property. Such insurance protection must include liability insurance covering injury to persons and property and insurance protecting staff from loss or damage of their personal property incurred while so engaged.

A member of the board of directors or the superintendent is immune from civil liability for damages for any discretionary decision or failure to make a discretionary decision within his or her official capacity, but liability will remain on the district for the tortious conduct of the board members and superintendent. The superintendent will obtain errors and omissions insurance in the amounts deemed necessary by the board.

B. Property Damage Insurance

The district will maintain a comprehensive insurance program which will provide adequate coverage, as determined by the board, in the event of loss or damage to school buildings and/or equipment, including motor vehicles.

C. Staff Insurance

The district will develop and maintain an effective program of insurance for its staff. Such programs may include, but are not limited to, unemployment compensation, industrial accident and/or injury insurance, liability and medical insurance.

D. Unemployment Insurance

The district will participate in the program lawfully available for fulfilling its unemployment insurance obligation that is most financially and administratively efficient. The unemployment compensation program will be reviewed annually by the board.

Staff eligible under the terms of the unemployment compensation pool agreement with the educational service district will be provided with the unemployment benefits to which they are entitled. The district will maintain the records required by the state employment security department and retain them for not less than four years.

E. Workers' Compensation

The North River School District is self-insured through the ESD 113 Workers' Comp Trust for the purpose of providing industrial insurance benefits to employees who sustain job related injuries or occupational diseases. This trust has been approved by the Washington State Department of Labor and Industries to administer industrial insurance benefits. Employees of a self-insured business have the same rights and responsibilities as other workers insured through the state of Washington. employees are protected in two ways:

1. Medical costs resulting from job-related injuries or diseases are paid under the claim; and
2. Injured employees are paid a partial wage replacement while off work due to a job related injury or disease under the claim when certified off work by their doctor.

When an employee is injured on the job and is unable to perform his or her duties as a result of an on-the-job injury or occupational disease and certified off work by their doctor, the employee may elect to use leave as follows (provided the employer does not elect to keep the employee on full salary through means other than the use of accrued leave.

1. Choose unpaid leave, thus receiving only his or her entitled temporary total disability (TTD) benefits, or
2. Elect to use a full day of accumulated leave to make up the difference between the workers' compensation payments and the employee's regular pay at the time of injury.

The superintendent or designee will develop procedures to assure the legal administration of workers' compensation benefits.

F. Medical Insurance

Medical plans are offered in the district on a payroll deduction plan. Staff may select from among those plans which are made available by the district's approval. The district will make a contribution toward approved insurance premiums for each full-time staff member each month in an amount which is determined each year. The district may provide prorated contributions toward premiums for less than full-time staff. In the event of any fully-funded legislative changes for payment of insurance premiums, such funds will be provided automatically as additional contributions.

When a staff member is on leave and the staff member's accumulated paid leave has been exhausted, the district will notify the staff member that the medical insurance benefits are exhausted and the premium is due. The district will accept the premium from the staff member and remit it to the carrier each month during the term of an approved leave of absence.

In compliance with COBRA (Consolidated Omnibus Budget Reconciliation Act), the district will offer continuing health care coverage on a self-pay basis to staff members and their dependents following termination (for reasons other than gross misconduct), a reduction in hours, retirement, death, or loss of coverage eligibility to the dependent. These benefits will be identical to the coverages offered to the full-time staff members. For terminated or reduced-hour staff members, the coverage may last up to 18 months or until they become eligible for other health insurance, whichever is earlier. In the

In the event of the staff member's retirement, divorce, separation or death, or loss of dependent eligibility the coverage may last up to 36 months for the staff member and/or qualified beneficiary. The full policy premium plus 2% administration fee will be paid by the staff member or the beneficiary to the district.

Cross References: 6540-School District's Responsibility for Privately-Owned Property
6535-Student Insurance
6500-Risk Management
5401-Sick Leave
2151-Interscholastic Activities

Legal References: RCW 4.24.470 Liability of officials and members of governing body of public agency – Definitions
RCW 4.96.010 Tortious conduct of local government entities – Liability for damages
RCW.28A.320.060 Officers, employees or agents of school districts or educational service districts, insurance to protect and hold personally harmless
RCW.28A.320.100 Actions against officers, employees or agents of school districts and educational service districts – Defense, costs, fees – Payment of obligation.
RCW.28A.335.010 School buildings, maintenance, furnishing and insuring
RCW.28A.400.350 Liability, life, health, health care, accident, disability and salary insurance authorized – when required – Premiums
RCW.28A.400.370 Mandatory insurance protection for employees
RCW.41.50.160 Restoration of withdrawn contributions
RCW.50.20.050 Disqualification for leaving work voluntarily without good cause
RCW.44.030 (3) Political subdivisions, instrumentalities of this state and other state
RCW.50.44.050 Benefits payable – terms and conditions – “academic year” defined
RCW.51.32.090 Temporary total disability – Partial restoration of earning power - Return to available work – When employer continues wages – Limitations
29 U.S.C. §§ 1161-1168 Consolidated Omnibus Budget Reconciliation Act
Chapter 296-15 WAC Worker's compensation self-insurance rules and regulations

Management Resources: 2010 – June Issue

Adoption Date:

Classification: **Encouraged**

Revised Dates: **04.98; 06.10; 12.11**
