

Board of Directors
Regular Meeting
Rescheduled Meeting from Oct 17, 2024
North River School District #200
Date: October 24, 2024 Time: 5:30 p.m. Location: Library
ZOOM LINK: <https://us02web.zoom.us/j/9691348902>

Minutes

1. **Call to Order-Flag Salute:** Chairman Churape called the meeting to order at 5:30 PM.

2. **Roll Call:** Present – Chairman Churape, Directors Farnell and Greiner, Supt. Winter, Bus. Manager C. Doll and visitors. By zoom – Vice Chairman Koehn and visitors. Director Banas excused.

3. Consideration of the Agenda

Approval of Minutes: Sept 19: Director Farnell motioned to approve minutes as written and Director Greiner seconded the motion. The motion passed unanimously.

Sept 26: Director Griener motioned to approve minutes as written and Director Farnell seconded the motion. The motion passed unanimously.

Approval of Agenda: Director Greiner motioned to approve agenda and Director Farnell seconded the motion. The motion passed unanimously.

Approval of Vouchers: Director Farnell motioned to approve vouchers and Director Greiner seconded the motion. The motion passed with 3 – I's. Vice Chairman Koehn abstain.

- GF Warrant # 335365 – 335386 Total: \$16,376.67
- ASB Warrant # 2679 Total: \$287.51
- CP Warrant # 291 Total: \$85,073.66
- September Payroll Total: \$133,396.32
- Settlement – Director Greiner motioned to approve a \$30k payout to previous employee and Director Farnell seconded the motion. Roll call vote: Director Greiner – I, Director Farnell – I, Chairman Churape – I, and Vice Chair Koehn – Nay. The motion passed 3 to 1.

4. **Public Commentary:** None

5. Reports

a. ASB/FPS/CMPS Report: None

b. Superintendent's Report

- Apollo Group Presentation – Tori and Sarah gave an update on where we are on the planning process. Phase I should be awarded in June 2025. The board also approved 2 action items.

Interagency Agreement: Director Farnell motioned to renew the agreement that will expire in Dec. 2024 and Director Greiner seconded the motion. The motion passed unanimously.

IGA Contract: Director Greiner motioned to extend the contract to Dec. 2025 and Director Farnell seconded the motion. The motion passed unanimously.

c. Director's Report: None

6. Finance

- a. Business Manager's Report: none
- b. Budget Status Report - see printout
- c. Fund Balance Report - \$523,373
- d. Grant Claims: None

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
335400	BUTI ENTERPRISES	11/21/2024	794	TUFF FLOOR COVERS FOR GYM	0	1,940.00	1,940.00
335401	COPIERS NW INC	11/21/2024	2899919 2906243	METER READINGS METER READINGS	0 0	355.07 318.45	673.52
335402	COSMOPOLIS SCHOOL DISTRICT	11/21/2024	193	OCTOBER TECH SERVICES	0	1,962.50	1,962.50
335403	CREATIVE OFFICE	11/21/2024	238002-0	ACCT #303913 CUSTODIAL SUPPLIES- SOAP, DISINFECTANT, FLOOR CLEANER	0	1,775.82	1,775.82
335404	DAIRY FRESH FARMS, INC	11/21/2024	31211	MILK FOR CAFETERIA	0	277.16	277.16
335405	ESD 113	11/21/2024	1002500083 NORTH R10000	OCTOBER BUSINESS MANAGERS SERVICES SEPT. & OCT. SERVICES FROM ESD, SCIENCE KITS, SPEECH	0 0	840.00 12,701.61	13,541.61
335406	GEN IMPREST FUND	11/21/2024	NOVEMBER 2024	REFLENISH ACCT	0	452.06	452.06
335407	GRAYS HARBOR COUNTY	11/21/2024	24-001146	WATER SAMPLE	0	29.00	29.00
335408	GRAYS HARBOR COMM. HOSPITAL	11/21/2024	NORTH RIVER	SEPTEMBER OT SERVICES	0	1,057.60	1,057.60
335409	HARBOR DISPOSAL CO INC	11/21/2024	19017189S186	GARBAGE SERVICES	0	509.80	509.80
335410	JOHNSON, HEATHER ANN	11/21/2024	NOVEMBER 24	REIMBURSEMENT FOR PIANO & GUITAR BOOKS	0	73.20	73.20
335411	MOBILITY CONCEPTS, INC	11/21/2024	50481	ANNUAL ELEVATOR SAFETY TEST	0	2,055.80	2,055.80
335412	MOMENTUM TELECOM INC	11/21/2024	518853	PHONE SERVICES	0	249.56	249.56
335413	NWEA	11/21/2024	123399	MAPS LICENSE AND VIRTUAL SESSIONS FOR TEACHERS	0	2,975.18	2,975.18
335414	PACIFIC CO DEPT OF COMM DEVELOP	11/21/2024	L1350SB	YEARY RENEWAL FOR CAFETERIA LICENSE	0	335.00	335.00
335415	PEAK PROPANE	11/21/2024	NORRIV	PROPANE	0	2,898.72	2,898.72
335416	PETRO CARD	11/21/2024	00-0153317	FUE FOR SPORTS/MOWERS	0	852.50	852.50
335417	PORTER FOSTER RORICK	11/21/2024	120674	ATTORNEY FEES FOR OCTOEBR	0	1,680.00	1,680.00
335418	PUD #2 OF PACIFIC CO	11/21/2024	11515 11516 11517	UTILITIES UTILITIES UTILITIES	0 0 0	916.01 67.64 70.44	1,054.09
335419	SMITH, STANLEY W	11/21/2024	NOVEMBER 24	REIMBURSEMENT FOR SHOP SUPPLIES- SHELLAWAX POLISH	0	48.90	48.90
335420	SOUND PUBLISHING	11/21/2024	8148890	NOTICE OF PUBLICATION	0	134.17	134.17
335421	STANGLAND'S SEPTIC SERVICE	11/21/2024	83135	SEPTIC TANK PUMPED	0	573.46	573.46

US Bank Credit Card Purchases-October/November			
Starlink-Internet	\$	120.00	
Amazon- Prizes for students	\$	123.99	
Guesthouse Inn -Rooms for Missoula Actors	\$	928.41	
Amazon-Prizes for students	\$	40.28	
Mazatlan- Lunch for staff conferences	\$	208.28	
Walmart- Drinks for staff lunch	\$	28.56	
USPS- Mailing of personnel file to Atty	\$	33.80	
Walmart-Office supplies	\$	31.87	
Canva- Office	\$	14.99	
TeachersPayTeachers- Melinda?	\$	21.64	Teacher budget
Amazon- maintenance	\$	15.79	
Amazon- Picture frames for Sr. pics in hallway	\$	45.06	
Amazon--New floor mats for entry ways (3)	\$	306.27	
Amazon- maintenance (belts for mower)	\$	39.06	
Michaels- Art supplies- Caitee	\$	62.28	Teacher budget
Amazon-Transportation (Vehicle wax)	\$	32.71	
KCDA- Cafeteria and General supplies	\$	330.33	
Costco- Piano	\$	658.19	
Amazon-Batteries and Room thermometers	\$	15.06	
Amazon-Small size guitar for students	\$	193.68	
Amazon-camera batteries	\$	25.85	
GRC EPAY- Waterworks certification renewal for Joe	\$	42.00	
Amazon-- Snacks	\$	73.05	
Walmart- Supplies for the Halloween party	\$	65.82	
Total Purchases		\$3,456.97	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2680	US BANK	11/21/2024	4484734550012299	ASB PURCHASES	0	138.87	138.87
				1 Computer	Check(s) For a Total of		138.87

Opioid Related Overdose Reversal

The board recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be life-saving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will seek at least one set of opioid reversal medication doses for each of its high schools. However, if the district documents a good faith effort to obtain and maintain opioid overdose reversal medication through a donation source, and is unable to do so, the district is exempt from the obligation to have a set of opioid reversal medication doses for each high school.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

- A school nurse,
- School personnel who become designated trained responders, or
- A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training

Procedure – Opioid Related Overdose Reversal

Opioid overdose reversal medication and rescue breathing are evidence-based interventions known to result in positive outcomes for individuals experiencing an opioid related overdose. The district shall utilize the *Opioid Related Overdose Policy Guidelines & Training in the School Setting* published by the Office of the Superintendent of Public Instruction.

Opioids and Overdose

Opioids are a class of drugs derived from opium poppy or entirely created in a lab. Opioids include morphine, codeine, oxycodone, hydrocodone, hydromorphone, heroin, meperidine, fentanyl, and methadone. There are prescription opioids and opioids that are created and obtained illicitly.

An opioid overdose happens when someone has taken too much of an opioid. Synthetic opioids such as Fentanyl are especially dangerous due to its potency and can be added to illicit street drugs. A person may experience non-life threatening effects such as nausea, vomiting, or sleepiness. A person may also experience life threatening effects that may lead to death, including infrequent or absent breathing, slowed or irregular heartbeat, no response to stimuli, and severe allergic reaction.

Risk factors for an opioid overdose include:

- Mixing opioids with other substances including benzodiazepines or alcohol
- Using after a break in use due to decreased tolerance
- Taking too many opioids
- Other health conditions
- Previous overdose
- Using opioids not from a pharmacy because the strength is unknown
- Using alone (increases risk from dying from an overdose)

Those who overdose rarely experience sudden breathing cessation. There is usually enough time to intervene before breathing completely stops and death occurs. Opioid overdose reversal medication and rescue breathing are evidence-based intervention outcomes for individuals experiencing an opioid overdose.

An opioid high present differently than an opioid overdose.

Obtaining and Maintaining Opioid Overdose Medication

If a statewide standing order for intranasal or auto-injection intramuscular forms of naloxone is available, the district will obtain and maintain those forms of opioid overdose reversal medication exclusively.

The district may seek to obtain opioid overdose reversal medication through donations from manufacturers, non-profit organizations, hospitals, and local health jurisdictions. The district may also purchase opioid overdose reversal medication directly from companies or distributors at discounted pricing. The district must maintain written documentation of its good faith effort to obtain opioid overdose reversal medication from these sources.

A school administrator at each district high school shall ensure that the opioid overdose reversal medication is stored safely and consistently with the manufacture's guidelines. School administrators will also make sure that an adequate inventory of opioid overdose reversal medication is maintained with reasonably projected demands. Medication should be routinely assessed to ensure enough time for reacquiring the medication prior to the expiration date.

Opioid overdose reversal medication shall be clearly labeled in an unlocked, easily accessible cabinet in a supervised location. Consider storing opioid overdose reversal medication in the same location as other rescue medications. Expiration dates should be documented on an appropriate log a minimum of two times per year. Additional materials (e.g. barrier masks, gloves, etc.) associated with responding to an individual with a suspected opioid overdose can be stored with the medication.

Training

School-based health centers are responsible for training their personnel.

The district will ensure each high school has at least one personnel member who can distribute or administer opioid overdose reversal medication. Training for designated trained responders will occur annually prior to the beginning of each school year and throughout the school year as needed. Training may take place through a variety of platforms, including online or in a more conventional classroom setting. Training may occur in small groups or conducted one-on-one and may be offered by nonprofit organizations, higher education institutions, or local public health agencies. A licensed registered professional nurse who is employed or contracted by the district may train the designated trained responders on the administration of the opioid overdose reversal medication consistent with OSPI's guidelines and this policy/procedure.

The district will maintain a log of all designated trained responders for each high school. The log will include a list of all persons who are designated trained responders, a list of their trainings with the date and location of the training and the name of the trainer.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must either show proof of

Insurance

All Insurance programs of the district will be managed as part of the district's risk management program.

A. Liability Insurance

The district will maintain sufficient liability Insurance to protect it against claims for the negligent or wrongful acts of its staff and agents. The amount and terms of such insurance protection will be reviewed annually as part of the district's risk management.

The board will hold individual board members, administrators, staff or agents of the district harmless and defend them from any financial loss, including reasonable attorneys' fees, arising out of any act or failure to act, provided that at the time of the act or omission complained of individual so indemnified was acting within the scope of his/her responsibilities or employment and in compliance with the policies and procedures of the district.

The district will provide its staff with insurance protection while they are engaged in the maintenance of order and discipline and in the protection of students, other staff and property. Such insurance protection must include liability insurance covering injury to persons and property and insurance protecting staff from loss or damage of their personal property incurred while so engaged.

A member of the board of directors or the superintendent is immune from civil liability for damages for any discretionary decision or failure to make a discretionary decision within his or her official capacity, but liability will remain on the district for the tortious conduct of the board members and superintendent. The superintendent will obtain errors and omissions insurance in the amounts deemed necessary by the board.

B. Property Damage Insurance

The district will maintain a comprehensive insurance program which will provide adequate coverage, as determined by the board, in the event of loss or damage to school buildings and/or equipment, including motor vehicles.

C. Staff Insurance

The district will develop and maintain an effective program of insurance for its staff. Such programs may include, but are not limited to, unemployment compensation, industrial accident and/or injury insurance, liability and medical insurance.

D. Unemployment Insurance

The district will participate in the program lawfully available for fulfilling its unemployment insurance obligation that is most financially and administratively efficient. The unemployment compensation program will be reviewed annually by the board.

Staff eligible under the terms of the unemployment compensation pool agreement with the educational service district will be provided with the unemployment benefits to which they are entitled. The district will maintain the records required by the state employment security department and retain them for not less than four years.

In the event of the staff member's retirement, divorce, separation or death, or loss of dependent eligibility the coverage may last up to 36 months for the staff member and/or qualified beneficiary. The full policy premium plus 2% administration fee will be paid by the staff member or the beneficiary to the district.

- Cross References: 6540-School District's Responsibility for Privately-Owned Property
6535-Student Insurance
6500-Risk Management
5401-Sick Leave
2151-Interscholastic Activities
- Legal References: RCW 4.24.470 Liability of officials and members of governing body of public agency – Definitions
RCW 4.96.010 Tortious conduct of local government entities – Liability for damages
RCW.28A.320.060 Officers, employees or agents of school districts or educational service districts, insurance to protect and hold personally harmless
RCW.28A.320.100 Actions against officers, employees or agents of school districts and educational service districts – Defense, costs, fees – Payment of obligation.
RCW.28A.335.010 School buildings, maintenance, furnishing and insuring
RCW.28A.400.350 Liability, life, health, health care, accident, disability and salary insurance authorized – when required – Premiums
RCW.28A.400.370 Mandatory insurance protection for employees
RCW.41.50.160 Restoration of withdrawn contributions
RCW.50.20.050 Disqualification for leaving work voluntarily without good cause
RCW.44.030 (3) Political subdivisions, instrumentalities of this state and other state
RCW.50.44.050 Benefits payable – terms and conditions – “academic year” defined
RCW.51.32.090 Temporary total disability – Partial restoration of earning power - Return to available work – When employer continues wages – Limitations
29 U.S.C. §§ 1161-1168 Consolidated Omnibus Budget Reconciliation Act
Chapter 296-15 WAC Worker's compensation self-insurance rules and regulations

Management Resources: 2010 – June Issue

Adoption Date:

Classification: **Encouraged**

Revised Dates: **04.98; 06.10; 12.11**

North River School District #200
Pacific County, WA

SUPPLEMENTAL EMPLOYMENT CONTRACT

IT IS HEREBY AGREED BY and between the Directors of North River School District #200, Pacific County, Washington, and **Sean Pierson** hereinafter called the employee shall perform the following services:

Winter Coach

And that said employee shall be paid the amount indicated below for the services rendered during the time indicated below:

Salary: \$5,000

School Year: **2024-25**

Effective Dates of Service: 11/01/2024 – 02/28/2024

This is a supplemental contract and under the provisions Of RCW 28A.67.074, is not subject to the continuing contract provisions of Title 28A of the revised code of Washington.

By Order of the Board of Directors

EMPLOYEE'S SIGNATURE

SUPERINTENDENT, SECRETARY TO BOARD

DATE SIGNED

DATE RECEIVED IN SUPERINTENDENT'S OFFICE

North River School District 200

Resolution 163 – 11 – 24

A RESOLUTION PROVIDING FOR THE DISTRIBUTION OF PETTY CASH AND IMPREST FUNDS WITHIN THE GENERAL FUND AND ASSOCIATED STUDENT BODY FUND

WHEREAS, the North River School District management has reviewed the daily cash needs of the District and the Associated Student Body,

THEREFORE, BE IT RESOLVED that the Board of Directors of the North River School District 200, Pacific County, Washington established the following imprest account, and petty cash amounts:

IMPREST ACCOUNT	\$1,000
ASB IMPREST ACCOUNT	\$600
PETTY CASH ACCOUNT	\$300

DATED this 21st day of November 2024

Attest:

Secretary to Board

Chairman

Vice Chairman

Director

Director

Director


**Memorandum of Understanding
Between
North River School District and the North River Education Support Professionals
(ESP)
Regarding Addressing Holiday Work Schedules**


The District has been operating a four-day school week, Tuesday through Friday since the beginning of the 2024-25 school year, and the Parties have identified the need to clarify the work schedule of employees generally working a four-ten schedule (ten hours of work per day Tuesday through Friday) on those weeks where Monday is a paid holiday. Therefore the Parties agree as follows:

1. Stacey Vance worked her usual four-ten work schedule Tuesday, September 3 through Friday, September 6, 2024, for a total of forty hours. Other ESP staff worked thirty-two hours that week because Monday, September 2, 2024 was the Labor Day paid holiday. The District will compensate Ms. Vance for eight hours of holiday pay on the November 2024 payroll.
2. On future weeks that begin with a Monday paid holiday (for the 2024-25 work year those are: Monday, November 11, through Friday, November 15, 2024; Monday, January 20, through Friday, January 24, 2025; Monday, February 17, through Friday, February 21, 2025; and Monday, May 26, through Friday, May 30, 2025) Ms. Vance and any other employee working a four-ten schedule will change to an eight hour per day schedule, Tuesday through Friday.
3. This agreement is effective on the later signature of the parties and shall remain in effect through the earlier of August 31, 2027, or the beginning of a work year where the District operates a five-day per week school schedule.

For the North River School District

For the North River ESP:


Rickard Winters, Superintendent
Date: 10-26-24


Sue Coulter, President
Date: 10/30/24