**February 2023 - Minutes**

**Board of Directors Regular Meeting - North River School District #200**

**Date**: February 21st, 2023          **Time**:  5:30 p.m.        **Location: NRS Library**

**ZOOM LINK:** [*https://us02web.zoom.us/j/9691348902*](https://us02web.zoom.us/j/9691348902)

1. **Call to Order:** Flag Salute – Chairman Koehn called the meeting to order at 5:30PM
2. **Roll Call:** Chairman Debbie Koehn, Directors Jim Banas, Dan Brown and Josh Greiner all present. Vice Chair Churape was excused. Also present: NR Superintendent/Principal Rick Winters, Apollo Group Representatives and by zoom Business Manager Casandra Doll and April Kaech from ESD 13 Fiscal Team.
3. **Consideration of the Agenda**
   1. **Approval of Minutes:**

* **January 17, 2023** - **Regular Board Meeting Minutes**: Director Banas motioned to approve the minutes and Director Greiner seconded the motion. The motion passed unanimously.
* **January 23, 2023** - **Special Board Meeting**: Chairman Koehn motioned to approve the minutes and Director Banas seconded the motion. The motion passed unanimously.

**b. Approval of Agenda:** Director Banas would like to update and add the following**.**

**5. Reports:**

**e. Director’s Report -** Update on WSSDA

**10. Other Business:**

**b. Executive Session RCW 42.30.110 (H) –** Change (H) to (G) andupdate time

to 20 minutes: Evaluation of public employment/superintendent contract

Director Banas motioned to approve the agenda as amended and Director Brown seconded the motion. The motion passed unanimously.

1. **Public Commentary on Agenda Items:**None

**5. Reports**

**a. ASB/CMPS Report**

* **CMPS Final Project Report –** NR students James Covault, Jairo Galvez, and Sierra Fuquay presented the board with their final presentation for their CMPS project. The students read their proposal and would like the Board Directors to have a district policy that would provide funding for 9th – 12th grade students to have educational field trips; college visits or job careers. Chairman Koehn suggested that the students come back in March to give the Board Directors time to look over their draft proposal.

Director Banas motioned to do a first reading at the March board meeting and Director Brown seconded the motion. The motion passed unanimously.

**b. April Kaech Report –** ESD 13 Fiscal Business Analyst April Kaech whom has worked with the district finances the last few years was invited to the board meeting to go over budget questions. She went over the 2022-23 Fund Balance Projection spreadsheet and explained how the Budget Status Report corelates with the Fund Balance Projection spreadsheet. The spreadsheet is updated monthly by April and is used as a guide to see where the district is financially each month.

**c. Apollo Group Report –** Apollo Group representative Scott Lewis went over how they will help the district secure funding and with the process of receiving the grant. They have a team dedicated to the district and will help every step of the way to be sure everything is up to code. Apollo had a tour of school with the districts Maintenance Sup. Joe Fuquay prior to the meeting and had given an estimate of how the grant money should be used. Once the money is awarded they’ll get to work and help the district with the priority items.

**d. Superintendent’s Report –** Superintendent Rick Winters recognized the extra-curricular activities that the students have been participating in (Knowledge Bowl/Winter Sports/Spelling Bee/ASB). He is pleased with how the students are doing. Director Banas also shared that the elementary students will be able to participate in the Bikes for Books program again this year. The Masonic Lodge donates 2 bikes w/helmet’s (1 for girl & 1 for boy) to different schools in Pacific Co. and North River is one of them.

Mr. Winters also updated the Directors with some budget changes with Special Education that will take effect with March’s bill. Last month the Directors approved for the district to use a new Special Education Virtual Speech Therapist and she started in February. He is very pleased with how its been going. Students are meeting with the Speech Therapist at least 1x a week and have been excited with the change.

Lastly, Mr. Winters has had teachers reach out about funding for professional development days. Currently the district does have $37,218.17 that can be allocated for professional development. Professional Development days help keep the teachers up to date and informed on changes etc. Mr. Winters would like the board to decide if there needs to be a set policy with funding amounts per teacher for professional development and teacher spending. What has been in place is that if the teachers request for professional development meets criteria they receive the funding. Currently, each teacher gets $500 yearly for classroom material.

Chairman Koehn pulled up policy 5340 – Staff Development. It’s a very general policy with no set funding amount and is for all staff; certificated and classified. Mr. Winters suggested the district continue to allow teachers to have $500 for the classroom and the professional development days will be a case by case basis.

**e. Director’s Report**

**WSSDA update:** Superintendent Rick Winters is in contact with them weekly. The district is still on the waiting list.Nothing new to report.

**6. Finance**

**a. Approval of Accounts Payable** **- Sign Vouchers**

Director Banas motioned to approve monthly vouchers and Director Greiner seconded the motion. The motion passed unanimously.

**b. Business Manager’s Report** - **Signatures on Warrant Acct at Security State Bank**

Board Directors signed Resolution for AP Payroll Warrant acct at Security State Bank. The resolution allows for Superintendent Rick Winters and Business Manager Casandra Doll to be signers on the payroll acct.

**c. Treasurer’s Report** -None

**d. Budget Status Report** - Monthly Printout

**e. Fund Balance Report** - $291,056.03

**f. Grant Claims** - None

**g. Travel** – None

**7.  Old Business –** None

**8. New** **Business**

**Superintendent Contract**- Moved to Executive Session

**9. Public Commentary on Agenda Items:**None

**10. Other Business:**

**a. Review of Agenda Items for Director’s:** Chairman Koehn reviewed agenda/discussions.

**b.   Executive Session - RCW 42.30.110 (G) - 20 Minutes:** The board members went into executive session at 7:20PM. They returned at 7:40PM. There was no action taken but they will have a Special Board Meeting on Tuesday, February 28th at 5:30PM.

**11. Adjourn:** Director Banas motioned to adjourn the meeting at 7:41 PM and Director Brown seconded the motion. The motion passed unanimously.

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