

North River School District #200

Board Policy

No 7322

Voucher Certification and Approval

Expenditures shall be made on district voucher forms. Before vouchers are submitted to the Board for payment, they shall be audited and certified by the district's appointed auditing officer for accuracy and proof that the goods or services have been received and are satisfactory and that previous payment has not been made. The certification must be signed and dated by the auditing officer or his/her delegate.

Vouchers shall be approved by a recorded affirmative vote of a majority of the Board.

Legal Reference: RCW 28A.330.090 Auditing committee and expenditures

Adopted: January, 1992